

NAPLES ISLANDS GARDEN CLUB BYLAWS

ARTICLE I

NAME AND PRINCIPAL OFFICE

Section 1.1 Name. The name of this organization shall be “Naples Islands Garden Club”, hereafter referred to as the “Club”.

ARTICLE II

PURPOSE & LIMITATIONS

Section 2.1 Purpose. The purpose of the Club shall be to: create, promote and further interest in amateur gardening; support horticultural scholarship; encourage neighborhood beautification and environmental improvement; conserve natural resources; and promote an atmosphere of goodwill and fellowship within the community.

ARTICLE III

MEMBERSHIP

Section 3.1 Classes of Membership. The Club shall have the following four classes of membership:

(a) **Active Members.** All members shall first be admitted to the Club as Active Members. Active Members shall have their principal legal residence on Naples Islands. The Club shall have no more than 100 active members. Active Members shall be required to meet the following criteria each year to maintain their status as Active Members:

- (i) Attend no fewer than 3 complete Regular meetings of the Club (including attendance at the full business portion of the meeting).
- (ii) Pay annual membership dues in such amounts as may be established by the Club within 30 days of the due date.
- (iii) Participate actively in a Club project or committee during each year of membership.

(b) **Sustaining Members.** Sustaining Members shall be members who reside on Naples Islands and have been Active Members for at least 5 years. Sustaining Members shall not be entitled to vote, hold a position on the Board of the Club, or sponsor new members. Sustaining Members shall continue to pay annual dues. Sustaining Members who were in Good Standing at the time they became Sustaining Members and who desire to be restored as Active Members shall, upon approval for such restoration as an Active Member by the Membership Committee of the Club, be given priority over prospective new members on any Club waiting list.

(c) **Associate Members.** Associate Members shall be prior Active or Sustaining Members who are no longer residents of Naples Islands. Associate Members shall pay annual dues but shall not be required to meet the annual membership requirements applicable to Active Members. Associate Members shall not be entitled to vote, hold a position on the Board of Directors of the Club or sponsor new members.

(d) **Honorary Members.** Honorary Members shall be individuals who have given special service to the Club. Honorary membership shall be for a period of one year. A maximum of three Honorary Members shall be permitted at any one time.

Section 3.2 Good Standing. For a member to be in Good Standing in the Club the member must continue to meet all the participation requirements for the class of membership which the member holds during each calendar year. The Board may excuse a member from the Good Standing requirements based on the Board’s decision

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that there is valid reason why such requirements could not reasonably be met by the member during a year.

Section 3.3 Admission to Membership. A prospective member must meet all of the following requirements to be considered for membership:

(a) **Sponsored.** A prospective member must be sponsored by at least two Active Members who have been Active Members for a minimum of two years each.

(b) **Membership Application and Letters of Recommendation.** A completed membership application in the required form and two sponsor letters of recommendation must be submitted to the Membership Chairman and approved by the Board. Upon approval the applicant's name will be posted in the Greenmail and the application process may proceed.

(c) **Attendance at Club Activities.** After submittal of the membership application, the applicant must attend three Club activities, two of which must be general membership business meetings. The sponsors of the applicant shall advise the Membership Chairman when the applicant is in attendance at each of the required Club activities.

(d) **Review and Approval by the Board.** Upon completion of steps (a)-(c) above, the Board shall review the application of the prospective member. Upon decision of the Board that all requirements for admission to membership have been met and that the applicant would be a good and active member of the Club, the Board shall vote on the application of the prospective member for membership in the Club.

(e) **Board Decision Final.** The membership decisions of the Board shall be final, and the Board shall not be required to state any cause for accepting or rejecting any applicant for membership.

(f) **Notification and Waiting List.** Upon approval of the application by the Board, the Board shall notify the sponsors of the applicant that the applicant has been approved for membership and shall place the name of the approved applicant on a prioritized waiting list for admission to the Club as memberships become available.

Section 3.4 Voting Member.

(a) **Only Active Members are Entitled to Vote.**

Section 3.6 Reinstatement to Membership of Previous Member. A person who has previously been a member of the Club, and who was in Good Standing at the time of resignation from the Club, may apply directly to the Second Vice President of the Club for reinstatement as a member without going through the membership application process set forth in Section 3.3 above. The Board, in its sole discretion, exercised in the best interest of the Club, shall vote to accept or reject the application for reinstatement. If the Board accepts the application, the name of the prior member shall have priority on the waiting list for admission to the Club just below any prior Sustaining Member as memberships become available. If the Board denies the application, it shall inform the applicant of its decision but is not required to provide any reason for such denial. Upon reinstatement the reinstated member shall be considered a new member of the Club and shall be required to meet all the requirements of a new member in the Club.

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ARTICLE IV

DUES, FEES & FISCAL YEAR

Section 4.1 Dues and Fees.

(a) Board sets Fees. Dues and charges shall be fixed by the Board and be payable as these Bylaws or the Board shall require. Members shall not be permitted to claim membership until all fees, assessments, dues and charges due have been paid.

(b) Payment of Dues. Annual dues for all memberships shall be due and payable on May 1st of each year for the following fiscal year. The Second Vice President shall inform, in writing, any member who has not paid dues for the following fiscal year by June 1st that failure to pay the delinquent dues in full by June 30th shall automatically terminate the membership status of such non-paying member effective June 30th.

(d) Fiscal Year. The fiscal year of the Club shall be July 1st through June 30th.

ARTICLE V

MEETINGS OF MEMBERS

Section 5.1 Meetings of Members.

(b) Regular Meetings. The Regular Meeting for the month of May shall be the Annual Meeting of the Club. The purpose of the Annual Meeting is to elect officers every even year and to ratify all actions of the Board of Directors.

(e) Quorum.

(i) Number Required. One-third of the total Active Members of the Club in good standing shall constitute a quorum for the transaction of business at any meeting of members.

Section 5.4 Proxies. No member shall be entitled to give any agent a proxy to exercise any voting rights of the member.

ARTICLE VI

BOARD OF DIRECTORS

Section 6.1 Powers.

(iv) Power to Adopt and Amend the Annual Budget. Prepare, adopt and amend the annual budget of the Club.

(vi) Power to Adopt, Amend and Rescind Standing Rules. Power to adopt, amend or rescind Standing Rules for the benefit of the operations of the Club.

Section 6.2 Directors. The Board of Directors of the Club shall be composed of:

(a) Elected Directors consisting of the President, First Vice-President, Second Vice President, Treasurer, Recording Secretary and Corresponding Secretary elected by the members for two-year terms. Members filling these positions are both Directors and Officers. The immediate Past President automatically becomes a member of the Board.

(b) Appointed Directors consisting of the Parliamentarian appointed by the President, and the Chairmen of the Standing Committees appointed as set forth in Article X, Section 10.2, of these Bylaws.

Section 6.3 Term. Directors and Officers shall be elected for a two-year term every other year at the main meeting of members, installed at the June meeting, and serve until their successors have been duly elected, or appointed, and installed. The Chairmen of the Standing Committees shall serve as Directors for a two-year term after their appointment in accordance with Article X, Section 10.2.

Section 6.6 Executive Committee. The elected officers of the Club shall constitute an Executive Committee

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of the Board. The Executive Committee shall have the power to take the following actions between Board meetings subject to the subsequent ratification by the Board:

- (a) Terminate the employment of any employee of the Club for reasonable cause.
- (b) Approve an expenditure, not exceeding \$500, not previously budgeted where the best interests of the Club require immediate action.

ARTICLE VII

MEETINGS OF DIRECTORS

Section 7.2. Annual, Regular and Special Meetings.

(a) **Regular Meeting.** The Regular Meeting for May shall be the Annual Meeting of the Club. The purpose of the Annual Meeting is to elect officers and to ratify all actions of the Board of Directors.

Section 7.3 Quorum. A simple majority of the number of Directors then elected or appointed shall constitute a quorum for the transaction of business.

Section 7.5 Action Without a Meeting. Any action required or permitted to be taken by the Board may be taken without a meeting if all the members of the Board consent in writing or electronically to that action.

Section 7.6 Voting. Each Director, except the President, shall have one vote. In the event of a tie in voting the President shall have the right to cast a vote for the purpose of breaking the tie vote.

Section 7.7 Action by Written Ballot Without a Meeting. Any action that may be taken at any meeting of the Board may be taken without a meeting by written ballot complying with Section 7.7 (a) and (b) of these By-Laws.

ARTICLE VIII

OFFICERS

Section 8.1 Elected Officers. The elected Officers of the Club shall be the President, First Vice-President, Second Vice President, Treasurer, Recording Secretary, Corresponding Secretary and immediate Past President.

Section 8.2 Term of Office. Officers shall assume office at the June luncheon of the Club and serve until their successors have been duly elected and installed. The Club Treasurer may serve two consecutive two-year terms. All other elected Officers are limited to one term in the same position on the Board and must thereafter either be elected or appointed to a different position on the Board, or go off the Board for a period of not less than two years.

Section 8.6. Responsibilities of Officers.

(a) **President.** The President shall:

- (i) Preside at all meetings of the Club and the Board.
- (ii) Appoint Standing and Special Committee chairmen.
- (iii) Co-sign Club checks with either the Treasurer or Recording Secretary.
- (iv) Be an ex-officio member of all committees.
- (v) Establish such committees as may be in the best interest of the Club.
- (vi) Appoint a Financial Review Committee, composed of the Treasurer and at least two Active Members to audit the financial records of the Club at the end of each fiscal year.
- (vii) Sign all contracts.

(b) **First Vice President.** The First Vice President shall:

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- (i) Perform the duties of the President either in the absence of, or at the request of the President.
- (ii) Serve as Program Chairman. As Program Chairman, the First Vice President shall prepare and submit a list of programs for regular meetings of the Club for the following year to the Board annually at its June meeting.
- (iii) Coordinate with the chairmen of the December Luncheon, Flower Show, Reservation chairs, and Installation/June luncheon events.
- (iv) Co-sign checks with either the President, Recording Secretary or Treasurer.
- (v) Select and present the gift to the President at the end of the President's term.

(c) Second Vice President. The Second Vice President shall:

- (i) Perform the duties of the First Vice President either in the absence or at the request of the First Vice President.
- (ii) Serve as Membership Chairman responsible for all stages of the process of application for membership and for new member orientation.
- (iii) Compile the membership roster with the assistance of the Roster Chair.
- (iv) Collect and record membership dues and turn the funds collected over to the treasurer.
- (v) Be responsible for orientation of new members.
- (vi) Record membership attendance at meetings of the Club.

(d) Treasurer. The Treasurer (with input from the President) shall:

- (i) Create an annual budget for review and approval by the Board at its August meeting. Upon approval by the Board, the proposed budget shall be submitted by the Treasurer to the members at the next regular meeting of the members.
- (ii) Keep accurate account of all money received and paid out by the Club.
- (iii) Deposit all money and other valuables in the name of and to the credit of the Club with such depositories as may be designated by the Board.
- (iv) Disburse the funds of the Club as may be ordered by the Board.
- (v) Render to the Board or the President, when requested, an account of all transactions as Treasurer and of the financial condition of the Club and shall have other powers and perform such other duties as may be prescribed by the Board or Bylaws.
- (vi) Make financial reports to the members at each regular meeting of the members.
- (vii) Receive all dues from the Membership Chairman.
- (viii) Prior to August 1st each year prepare and submit a year-end financial report with pertinent supporting financial records to the Board.
- (ix) Serve as chairman of the Financial Review Committee appointed by the President to report before submittal to the Board.
- (x) Prepare and submit a final year-end financial report to the Board at its August meeting.
- (xi) Following the end of term of office as Treasurer assist the new Treasurer in the preparation and submittal of the final year-end financial report for the prior fiscal year to the August meeting of the Board following the installation of the new Treasurer.
- (xii) Send or cause to be sent to the Directors such financial statements and reports as are required by law or these Bylaws to be given.
- (xiii) Ensure that the books of account shall be open to inspection by any Director at all

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reasonable times.

(xiv) Co-sign Club checks with either the President, Recording Secretary or First Vice President.

(xv) In performance of the duties of the Treasurer set forth above, the Treasurer, with approval of the Board, may use the assistance of a non-member bookkeeper.

(e) Recording Secretary. The Recording Secretary shall:

(i) Keep or cause to be kept, at the principal office or such other place as the Board may direct, a book of minutes of all meetings and actions of the Board.

(ii) Keep, or cause to be kept, at the principal office of the Club, a copy of the Articles of Incorporation and Bylaws, as amended to date.

(iii) Be the custodian of all records of the Club.

(iv) Maintain a complete and accurate record of the membership of the Club.

(v) Keep a record of the proceedings of all meetings of the membership.

(vi) Give, or cause to be given, notice of all meetings of the Board required by these Bylaws to be given and shall have such other powers and perform such other duties as may be prescribed by the Board or the Bylaws.

(vii) Co-sign Club checks with either the President, Treasurer or First Vice President.

(f) Corresponding Secretary. The Corresponding Secretary is responsible for:

(i) All correspondence of the Club.

(ii) In the absence of the Recording Secretary record accurate minutes of all meetings of the Club and Board.

(iii) Preparation of the Consent Agenda for Board and Membership meetings.

(iv) Telephone/email communication with members.

(g) Immediate Past President. The Immediate Past President of the Club shall:

(i) Serve in an advisory position to the Board.

(ii) Serve as Chairman of the Nominating Committee.

(iii) Upon request, assist the Officers in the recruitment of members to fill all required volunteer positions within the Club.

(h) Officers in Good Standing. All officers shall be Active Members in good standing.

The term of any officer who ceases to be in Good Standing shall automatically terminate and the Board shall appoint a new member to fill the remaining term of such officer.

ARTICLE IX

ELECTION OF OFFICERS

Section 9.1. Nominations.

(a) Officers and Directors. Officers shall be nominated as follows:

(i) **Nominating Committee.** A Nominating Committee, composed of the immediate Past President, as Chairman, and four additional Active Members selected by the membership shall be elected at the February or March Regular meeting of each year in which officers are to be elected. At the following Regular meeting the Nominating Committee shall propose a President, First Vice President, Second Vice President, Treasurer, Recording Secretary and Corresponding Secretary to serve as officers and directors.

(ii) **Nominations To Be Posted.** The nominations proposed by the Nominating Commit-

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tee shall be published in the next published Club publication.

(iii) **Additional Nominations.** Additional nominations may be made by any ten Active Members and shall be submitted to the Recording Secretary, in written form, signed by such ten Active Members within fifteen days of the meeting at which nominations have been presented. Upon receipt of additional nominations the Recording Secretary shall inform the President that the election will be by written ballot and place the names of all nominated members on the ballot to be presented to the membership.

(iv) **Write-In.** Any Active Member shall have the right to write in the name of any Active Member not previously nominated. Any Active Member desiring to exercise this right shall inform the Recording Secretary not less than ten days prior to the regular meeting in which the election shall take place to allow the Recording Secretary sufficient time to prepare written ballots for the election that provide space for such write-in votes.

(b) **Qualifications for Candidates.** Candidates to be nominated as elected officers of the Club shall have been Active Members in Good Standing for at least twelve months prior to their nomination. A candidate to be nominated for President must have previously held at least two prior positions on the Board.

Section 9.2. **Voting.**

(a) **Voting Without a Written Ballot.** When no written ballot is required under the terms of these Bylaws the presiding officer shall call for a vote by voice vote by the Active Members in attendance. The Presiding officer shall announce the results of the vote. If there is no objection to the announced determination of the Presiding officer the vote shall be entered into the minutes of the meeting. Upon the objection by any Active Member to the announcement of the results of the voice vote, the vote shall not count, and a new vote shall be conducted according to the procedures set forth in Section 9.2(b) below.

(b) **Ballots To Be Distributed.** When written ballots are required, the Recording Secretary shall distribute written ballots to all Active Members in attendance at the May regular meeting. Voted ballots shall be returned to the Recording Secretary during the meeting, counted by the Nominating Committee, and the results announced to the members.

ARTICLE X

STANDING AND SUB- COMMITTEES

Section 10.1. The Club shall have the following Standing Committees:

**Community Liaison • Publications • Beautification • Fundraising •
Member Activities • Scholarship**

Section 10.2 Appointment of Standing Committee Chairman. The Chairman of each Standing Committee shall be appointed for a two-year term by the President with the approval of the elected Officers of the Board. The Chairman of each Standing Committee shall serve as an appointed voting member of the Board of Directors of the Club during the period of service as Chairman of a Standing Committee and may be appointed by the President for additional consecutive two-year terms. To qualify for appointment as Chairman of a Standing Committee a member shall have been an Active Member in Good Standing for a period of not less than six months prior to nomination.

Section 10.3 Appointment of Members of Standing Committees. The members of each Standing Committee shall be composed of the Chairman appointed by the President, the Chairman of any Sub Committee

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formed by the Board pursuant to Section 10.5 below and assigned to be under the direction of the Chairman of such Standing Committee, and such additional members as the Chairman of each Standing Committee shall appoint with approval of the President.

Section 10.4 Attendance at Board Meetings. The Chairman of a Standing Committee may have another member of the Standing Committee attend Board meetings when the Chairman is unable to attend for the purpose of providing information to the Board, and taking information from the Board back to the Standing Committee. The person attending for the Chairman shall not be entitled to vote nor be counted in determining a quorum at such Board meeting.

Section 10.5 Formation of Sub-Committees. The Board may create such Sub-Committees as it deems necessary. Each Sub-Committee shall operate under the guidance of, and report to, the Standing Committee, or Officer of the Club, to which it is assigned by the Board. Any Sub-Committee created by the Board pursuant to this section may be dissolved by the Board or assigned to function under the supervision of a different Standing Committee or Officer of the Board.

Section 10.6 Appointment of Sub-Committee Members. The Chairmen of a Sub-Committee shall be appointed by the President with the approval of the Board. The members of each Sub-Committee shall be appointed by the Chairman of such Sub-Committee with the approval of the President.

Section 10.7 List of Sub-Committees. A listing of all Sub-Committees and the Standing Committee or Officer to which they report shall be posted in the Standing Rules of the Club.

Section 10.8 Special and Ad Hoc Committees. The Club shall have such Special and Ad Hoc committees as the Board shall determine are desirable in furtherance of the purposes and activities of the Club. The Chairmen and members of these committees shall be appointed by the President with the approval of the Board.

Section 10.9 Creation or Discontinuance of Standing and Sub-Committees. The Board shall have the power to create such Standing and Sub-Committees as it deems in the best interest of the Club and to dissolve any Standing or Sub-Committee.

Section 10.10 Removal of Members of Committees. Except for the Chairman of a Standing Committee, any member of a committee of the Club may be removed from such committee without cause by decision of the person who appointed the person to such committee. The Chairman of a Standing Committee may only be removed from such chairmanship in accordance with the procedures set forth herein for removal of a Director of the Club.

Section 10.11 In Good Standing. All members of the committees of the Club shall be required to be in good standing in the Club to be selected to participate on a committee and to continue participation on a committee.

ARTICLE XV MISCELLANEOUS

Section 15.5 Use of Member Information.

Member information may be used for Club purposes only. No member shall use, permit to be used or disclose information about members for any other purpose.

*These Bylaws in effect as of July 1, 2023.
Complete set of Bylaws are in the "Members Only" section of our website.
www.naplesislandsgardenclub.com.
password: Smith2024*

STANDING RULES

RULE 1. TIME AND PLACE OF MEETINGS

- A. Regular General Membership Meetings (consisting of a program and business meeting), shall be held on the second Monday (September through May), or at other times as may be prescribed by the Board of Directors.
- B. Meetings of the Board of Directors shall be held on the fourth Monday of each month (except July and December) at a Board Member's home.
- C. Any member may attend Board meetings and shall be recognized at the option of the presiding officer. The hostess will be notified in advance of member(s) who will attend.

RULE 2. MEMBERSHIP REQUIREMENTS

- A. Annual dues are due and payable by May 1st.
- B. All Active Members shall participate in at least one Club project or committee during each year of membership. Bylaws Article 111, 3.1 (a) (iii)
- C. All Active Members shall attend a minimum of three complete general meetings of the Club, (including attendance at the full business portion of the meeting). Luncheons are not General Meetings.

RULE 3. SPONSOR REQUIREMENTS

- A. Sponsors are required to maintain regular contact with those whom they sponsor, especially for the first year of membership, and to encourage, help and support the new members.
- B. An Active Member in good standing may only sponsor one candidate for membership during the Fiscal year, July 1 - June 30th. Membership requirements must be completed in a twelve-month period once the completed application has been activated.
- C. Sponsors will advise the Second Vice President, Membership, when their applicant attends the three required functions (two general/business meetings and a club activity).

RULE 4. APPOINTED CHAIRMEN ON THE BOARD



Each member of the Board shall keep a procedure file of the duties and achievements of her office and shall pass the file to her successor.

- A. **Beautification:** To coordinate and supervise beautification projects in Naples and to research new projects and awards.
- B. **Community Liaison:** To maintain contact with community groups and civic organizations, in order to promote and coordinate activities of mutual interest and benefit, and to supervise Hospitality and Sunshine.
- C. **Fundraising:** To coordinate Club fundraisers as determined by Club membership, and supervise Book Clubs, Bunco, Bridge, Plant Boutique, Fall Fundraiser and Dine-Out.

STANDING RULES (cont.)

- D. **Member Activities:** To coordinate and supervise Arbor Day, Excursions, Horticulture, Luminaria, May Day and Travel.
- E. **Publications:** To coordinate and supervise Distribution, Historian, Newsletter, Publicity, Roster and Webmaster.
- F. **Scholarship:** To coordinate the scholarship program for students in Long Beach schools.

RULE 5. SUB-COMMITTEE CHAIRS

- A. **Arbor Day:** To arrange a program for Arbor Day which includes a memorial to the Club members or their immediate family who have passed away in the previous year.
- B. **Audio and Projector:** To store, set up and take down audio and/or projector equipment as needed for programs and events.
- C. **Beautification Award:** To select honorees for the Beautification Award and present the awards at a club function.
- D. **Community Beautification:** To explore and facilitate beautification projects in Naples and schedule maintenance of medians.
- E. **Dine-Out Night:** To select a local restaurant and ask owner if they would participate in donating a percentage of the sales to our general fund.
- F. **Excursions:** To arrange tours and take reservations to places of interest.
- G. **Fall Fundraiser:** To organize the main fundraising event of the year as selected by the Board for the purpose of raising funds for Beautification.
- H. **Horticulture:** To research and give reports to the Club on suggested and appropriate gardening jobs current to the season and to give tips and advice on special planting procedures.
- I. **Hospitality:** To plan refreshments for meetings, to arrange for members to serve as hostesses and to provide supplies as needed which will be paid for by the Club.
- J. **Luminarias:** To form a committee to acquire, assemble and place luminarias around La Bella Fontana. Coordinate with the Beautification Committee and Bayshore Community Church.
- K. **May Day:** To advertise and promote a May Day celebration.
- L. **Newsletter:** To receive and edit articles and publish monthly Club newsletter.
- M. **Newsletter Distribution:** To distribute the Island Poppy newsletter and roster.
- N. **Parliamentarian:** Advises on rules of order, proper procedure for meetings and assists with bylaws, using Roberts Rules of Order, Newly Revised.
- O. **Plant Boutique:** To organize a booth for the sale of plants, flowers and gardening items in conjunction with the NIA Pancake Breakfast for the purpose of raising funds for Beautification.
- P. **Publicity:** To submit news releases of Club activities and accomplishments to media.
- Q. **Roster:** To compile the annual roster in conjunction with the Membership, Program, Hospitality Chairmen and President. Publication to be completed for distribution to only the General Membership by the first meeting in September.
- R. **Sunshine:** To send cards to members as appropriate, e.g. get well, sympathy, and to list monthly birthdays in the Island Poppy.
- S. **Travel:** To arrange tours for extended trips.
- T. **Webmaster:** To keep current and maintain the Club activities on a monthly basis.
- U. **Veterans Day:** To arrange recognition event at the flagpole in La Bella Fontana Park.

STANDING RULES (cont.)

RULE 6. AWARDS

- A. Beautification: Awards for outstanding displays of gardens in Naples shall be given upon the recommendation of the Beautification Chairman.
- B. Recognition of Service: At the discretion of the Board, special certificates of appreciation may be given in recognition of members who have performed extraordinary service to The Club.
- C. Flower Show: Awards shall be determined by professional independent judges and given to members who display outstanding entries in each of the flower show categories.
- D. Honorary Membership: At the discretion of the Board, a one-year honorary membership certificate may be awarded to persons other than Club members.

RULE 7. PRINTED MATERIALS

- A. The Club roster will be made available to members only by the September general business meeting. The roster may not be given to non-members and remains the sole property of the Club. The Club roster is for internal use only and is, therefore, not to be used for outside solicitation purposes.
- B. The Island Poppy will be printed and delivered to members.

RULE 8. GUEST POLICY

- A. Invited guests are welcome at general meetings. Sponsors of applicants for membership should refer to Article III of Bylaws, section 3.3.
- B. Applicants in the process of becoming an Active Member may attend social events and excursions.

RULE 9. EXPENDITURES AND ACCOUNTS

- A. The Treasurer shall hold all money in a Naples Islands Garden Club Account.
- B. In reimbursement for Club debts, obligations to vendors shall be paid only upon completion of a check request form with receipts attached. Money will not be advanced to members.
- C. The Board of Directors is authorized to approve unbudgeted expenditures, not to exceed \$500, without the approval of the general membership.
- D. Where feasible and fiscally responsible, the Club shall patronize businesses located on the Islands.
- E. To honor our Garden Club President, our Club shall pay for her lunches at the Christmas, Flower Show and Installation events.
- F. Annual contributions shall be made to the Naples Improvement Association and Naples Business Association.

RULE 10. MEMORIALS

- A. Arbor Day: Memorials shall honor deceased Club members and immediate members of their families.

RULE 11. DUES

- A. Annual dues shall be \$60 for Active, Associate and Sustaining Members, and are due and payable by May 1st.
- B. Honorary members are not required to pay dues.
- C. New members joining after January 1st shall pay \$30 dues for the remainder of the fiscal year.